BUILDING DEPARTMENT
12453 Hwy 92 Ste 105
Woodstock, GA 30188
Phone: 770-592-6036 option 0
Fax: 770-926-7820
www.woodstockga.gov

BUILDING PERMIT APPLICATION

SUBMITTAL DATE: _____

PLEASE TYPE OR PRINT

PERMIT NO.: _____

PROJECT INFORMATION:

ADDRESS: _____ ZIP: _____ COUNTY: CHEROKEE

☐ RESIDENTIAL ☐ COMMERCIAL

☐ NEW ☐ ALTERATION ☐ ADDITION ☐ ACCESSORY STRUCTURE ☐ REPAIR

IF **NEW** SINGLE FAMILY HOME: ☐ DETACHED ☐ ATTACHED

OWNER INFORMATION:

NAME: _____ PHONE: _____ Email: _____

ADDRESS: _____

ALTERNATE OWNER CONTACT (OPTIONAL): NAME: _____ PHONE: _____

CONTRACTOR INFORMATION:

COMPANY NAME: _____

CONTACT NAME: _____ LICENSEE NAME: _____ STATE LICENSE NO.: _____

ADDRESS: _____

EMAIL: _____ PHONE: _____ ALT. PHONE: _____

ARCHITECT/ENGINEER:

NAME: _____ EMAIL: _____ PHONE: _____

SUBCONTRACTOR INFORMATION (AFFIDAVITS FOR NEW SINGLE FAMILY HOMES ONLY):

ELECTRICAL CONTRACTOR: _____ PHONE: _____

PLUMBING CONTRACTOR: _____ PHONE: _____

MECHANICAL CONTRACTOR: _____ PHONE: _____

GAS CONTRACTOR: _____ PHONE: _____

LOW VOLTAGE CONTRACTOR: _____ PHONE: _____

DESCRIPTION OF WORK: _____

_____

OCCUPANCY TYPE: _____ CONSTRUCTION TYPE: _____ SQ. FEET: _____ CONSTRUCTION VALUE:$_____

PLEASE SEE BACK PAGE FOR SUPPORTING DOCUMENTATION TO BE SUBMITTED ALONG WITH THIS COMPLETED APPLICATION

Created 7-1-07, Last edit 6-9-14

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PLEASE SUBMIT THE FOLLOWING ITEMS WITH THIS COMPLETED APPLICATION

INCOMPLETE SUBMITTALS WILL NOT BE ACCEPTED FOR REVIEW

- ☐ 2 SETS OF BUILDING PLANS AND SITE PLANS (INCLUDING A DETAILED SCOPE OF WORK)
- ☐ COMPLETED FIRE DEPARTMENT REVIEW APPLICATION (FOR ALL COMMERCIAL PROJECTS, ATTACHED MULTIFAMILY HOMES AND ATTACHED SINGLE FAMILY HOMES)
- ☐ DRIVER'S LICENSE
- ☐ BUSINESS LICENSE
- ☐ PROOF OF PAYMENT FOR WATER METER (IF APPLICABLE)
- ☐ STATE CONTRACTOR'S LICENSE (IF APPLICABLE)
- ☐ AUTHORIZED PERMIT AGENT FORM (IF APPLICANT IS NOT THE STATE LICENSE HOLDER)
- ☐ OWNER BUILDER AFFIDAVIT (FOR HOMEOWNERS ACTING AS GENERAL CONTRACTOR)
- ☐ FOR ALL COMMERCIAL PROJECTS AN UPFRONT PLAN REVIEW FEE IS REQUIRED BASED ON THE CONSTRUCTION VALUE

  FOR CONSTRUCTION VALUE OF $5,000 OR LESS = $25

  FOR CONSTRUCTION VALUE OF $5,000.01 - $50,000 = $100

  FOR CONSTRUCTION VALUE OF $50,000.01 - $150,000 = $200

  FOR CONSTRUCTION VALUE OF $150,000.01 OR MORE = $300

APPLICANT'S AFFIDAVIT

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in the City of Woodstock. I understand that a separate permit must be obtained for electrical, plumbing, heating, ventilation and air conditioning, pools, signs, etc.

I certify that all the foregoing information is accurate and all work will be done in compliance with all applicable laws and ordinances regulating construction and zoning.

APPLICANTS NAME _____ **SIGNATURE** _____ **OWNER**☐ **AGENT**☐ **CONTRACTOR**☐ **TENANT**☐

OWNER SIGNATURE:_____

Application reviewed by: _____ Date: _____ Approved by: _____ Date: _____

Created 7-1-07, Last edit 6-9-14