

**Subject:** Police and Municipal Court Account Signatures – All Separate Court Confiscated Funds  
**Policy No.:** 200-0003  
**Effective Date:** Revised on 10/22/2018

**PURPOSE:** To permit the Chief Financial Officer to amend authorized signers to the City’s Police and Municipal Court bank depositories so as to reflect changes in personnel.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council do hereby amend its bank policy as follows:

All City Police and Municipal Court Funds Will Use the Depository Services of one or more of the following Depositories :

- |   |                 |
|---|-----------------|
| BB&T                                    | Renasant Bank   |
| Ameris Bank                             | Regions Bank    |
| Fifth Third Bank                        | US Bank         |
| State of Georgia Office of the Treasury | SunTrust Bank   |
| Wells Fargo                             | Bank of America |
| Bank of North Georgia                   | Bank of Ozarks  |

**WHEREAS:** The individuals in the following positions are listed as authorized signatures on the Police Accounts (Confiscated and Holding Confiscated) except as specifically Identified elsewhere in this manual.

- |                         |                        |
|-------------------------|------------------------|
| City Manager            | Finance Office Manager |
| Chief Financial Officer | Chief of Police        |

**WHEREAS:** The individuals in the following positions are listed as authorized signatures on the Municipal Court Accounts except as specifically Identified elsewhere in this manual.

- |                         |  |
|-------------------------|--|
| City Manager            | Finance Office Manager   |
| Chief Financial Officer | Chief Court Clerk or, in substitute, the Terminal Agency Coordinator |

**WHEREAS:** Two of the four signatures of the above positions listed in each category will be required for any transaction to be authorized.

**WHEREAS:** A digitized signature of the City Manager and the Chief Financial Officer shall be authorized for use on all depository accounts.