
Subject: Recognition of Outgoing Committee/Board Members and Elected Officials
Policy No.: 300.0001
Effective Date: Revised 12/14/2020

BACKGROUND:

The City of Woodstock Mayor and Council desire to recognize the dedication and service of the citizens who serve on the various committees and boards to which they are appointed.

PURPOSE:**It is the purpose of this policy to:**

1. Clearly define guidelines for levels of recognition based on years of service to a particular board;
2. Designate how this item will be funded;
3. Define Which Board Members Qualify.

DEFINITIONS:

1. Eligible Committees: Members who serve on the ~~Ethics Board~~, Woodstock Planning Commission, Parks and Recreation Advisory Board and Downtown Development Authority
2. Elected Officials: Mayor and Council

POLICY:

- Committee/Board Members who have served:
 - Committee/Board Members who have served 3 years or less shall receive a Letter of Appreciation;
 - 4 years of continuous/active service will receive \$25 Downtown Dollars;
 - 8 years of continuous/active service will receive \$50 Downtown Dollars;
 - 12 years or more of continuous/active service will receive \$100 Downtown Dollars.
- Elected Officials who have served:
 - One full-term (four years) in office, will be eligible for an outgoing reception, a plaque; and \$50 Downtown Dollars.
 - Two full-terms (eight years) of continuous service in office, will be eligible for an outgoing reception and a gift in an amount not to exceed \$300.
 - Three or more full-terms of continuous service in office, will be eligible for an outgoing reception, a gift in an amount not to exceed \$300.00 and \$100 Downtown Dollars.
- Posthumous recognition of those who have served the City will be handled on a case by case basis. The Council may vote to consider naming a street, building, complex, portion of a highway, trail, park or program in honor of someone who has served the City with at least four years of continued service.

These items will be paid for from the appropriate department's budget.