



BUILDING DEPARTMENT
 12453 Hwy 92 Ste 105
 Woodstock, GA 30188
 Phone: 770-592-6036
 www.woodstockga.gov
 woodstockbuilding@woodstockga.gov

**BUILDING
 PERMIT
 APPLICATION**

SUBMITTAL DATE: _____

PLEASE TYPE OR PRINT

PERMIT No.: _____

PROJECT INFORMATION:

Project Name: _____ Subdivision/Business Name: _____ Lot/Suite #: _____

ADDRESS: _____ ZIP: _____ COUNTY: CHEROKEE

RESIDENTIAL COMMERCIAL

NEW ALTERATION ADDITION ACCESSORY STRUCTURE REPAIR

IF **NEW** SINGLE FAMILY HOME: DETACHED ATTACHED

OWNER INFORMATION:

NAME: _____ PHONE: _____ Email: _____

ADDRESS: _____

ALTERNATE OWNER CONTACT (OPTIONAL): NAME: _____ PHONE: _____

CONTRACTOR INFORMATION:

COMPANY NAME: _____

CONTACT NAME: _____ LICENSEE NAME: _____ STATE LICENSE NO.: _____

ADDRESS: _____

EMAIL: _____ PHONE: _____ ALT. PHONE: _____

ARCHITECT/ENGINEER:

NAME: _____ EMAIL: _____ PHONE: _____

SUBCONTRACTOR INFORMATION (AFFIDAVITS FOR NEW SINGLE FAMILY HOMES ONLY):

ELECTRICAL CONTRACTOR: _____ PHONE: _____

PLUMBING CONTRACTOR: _____ PHONE: _____

MECHANICAL CONTRACTOR: _____ PHONE: _____

GAS CONTRACTOR: _____ PHONE: _____

LOW VOLTAGE CONTRACTOR: _____ PHONE: _____

DESCRIPTION OF WORK: _____

OCCUPANCY TYPE: _____ CONSTRUCTION TYPE: _____ SQ. FEET: _____ CONSTRUCTION VALUE:\$ _____

**PLEASE SEE BACK PAGE FOR SUPPORTING DOCUMENTATION TO BE
 SUBMITTED ALONG WITH THIS COMPLETED APPLICATION**



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PLEASE SUBMIT THE FOLLOWING ITEMS WITH THIS COMPLETED APPLICATION

INCOMPLETE SUBMITTALS WILL NOT BE ACCEPTED FOR REVIEW

- 2 SETS OF BUILDING PLANS AND SITE PLANS (INCLUDING A DETAILED SCOPE OF WORK)
- COMPLETED FIRE DEPARTMENT REVIEW APPLICATION (FOR ALL COMMERCIAL PROJECTS, ATTACHED MULTIFAMILY HOMES AND ATTACHED SINGLE FAMILY HOMES)
- DRIVER'S LICENSE
- BUSINESS LICENSE
- PROOF OF PAYMENT FOR WATER METER (IF APPLICABLE)
- STATE CONTRACTOR'S LICENSE (IF APPLICABLE)
- AUTHORIZED PERMIT AGENT FORM (IF APPLICANT IS NOT THE STATE LICENSE HOLDER)
- OWNER BUILDER AFFIDAVIT (FOR HOMEOWNERS ACTING AS GENERAL CONTRACTOR)
- FOR ALL COMMERCIAL PROJECTS AN UPFRONT PLAN REVIEW FEE IS REQUIRED BASED ON THE CONSTRUCTION VALUE

FOR CONSTRUCTION VALUE OF \$5,000 OR LESS = \$25

FOR CONSTRUCTION VALUE OF \$5,000.01 - \$50,000 = \$100

FOR CONSTRUCTION VALUE OF \$50,000.01 - \$150,000 = \$200

FOR CONSTRUCTION VALUE OF \$150,000.01 OR MORE = \$300

APPLICANT'S AFFIDAVIT

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in the City of Woodstock. I understand that a separate permit must be obtained for electrical, plumbing, heating, ventilation and air conditioning, pools, signs, etc.

I certify that all the foregoing information is accurate and all work will be done in compliance with all applicable laws and ordinances regulating construction and zoning.

APPLICANTS NAME _____ SIGNATURE _____ OWNER AGENT CONTRACTOR TENANT

OWNER SIGNATURE: _____

Application reviewed by: _____ Date: _____ Approved by: _____ Date: _____