



Development Services
 12453 Highway 92, Woodstock, GA 30188
 Office: (770) 592-6054
businesslicense@woodstockga.gov

2021 Home Occupational Tax License Renewal Application

Dear Business Owner,

Your Home Occupational Tax License expires on **December 31, 2020**. Please complete this form and the affidavit verifying status and **return them to our office before January 1, 2021**. Late fees will begin to accrue starting February 1, 2021.

Every business will be required to complete the affidavit verifying status, including notarization, and provide a copy of government issued photo ID (i.e. driver's license, permanent resident card, etc.). Feel free to contact us with any questions about these requirements. Renewal forms may be returned via hand delivery, mail or email. Our office staff is available to notarize affidavits at no additional charge, if you choose to visit our office. If mailing or e-mailing and you wish to pay with a card, please complete the credit card authorization form which may be found on our website (www.woodstockga.gov).

We accept Cash, Check (**payable to City of Woodstock**), Visa, MasterCard or Discover. Please note a service fee will be assessed for all card transactions. (2.65% with a minimum fee \$1.95)

Your business license will be **emailed unless otherwise notated**

Company Name: _____ Contact Name: _____

Email Address: _____

Contact Phone Number: _____

Business Address: _____

Mailing Address if Email not available: _____

Have you moved or changed locations from what you provided with last year's renewal? Yes _____ No _____

If yes, please contact us immediately at 770-592-6054.

Fees:	Minimum (\$30 Admin Fee + \$30 Business Owner)	\$ <u>60.00</u>
	Late Fee (Starting Feb. 1, add 1.5%/month; Starting April 1, add 10% + 1.5%/month)	\$ _____
	Total	\$ _____

I certify that the information provided is true and correct to the best of my knowledge

Signature

Print Name

Date



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***Affidavit Verifying Status
for a City Public Benefit Application***

By executing this affidavit under oath, as an applicant for the City of Woodstock, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, or other public benefit as referenced in O.C.G.A. § 50-36-1, I am stating the following with respect to my application for the City of Woodstock, Georgia Business License or Occupational Tax Certificate, Alcohol License, Taxi Permit, or other public benefit for

[Print name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

1) _____ **I am a United States citizen**

OR

2) _____ **I am a legal permanent resident 18 years of age or older, or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.***

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A §16-10-20.

Signature of Applicant: _____ Date: _____

SUBSCRIBED AND SWORN
BEFORE ME ON THIS
_____ DAY OF _____, 20__

Notary Public
My Commission Expires:

* _____
Alien Registration number for non-citizens

*Note: O.C.G.A. §50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C, as amended, provide their alien registration number because legal permanent residents are included in the federal definition of "alien," legal permanent residents must also provide their alien registration number.